

Cross-border European Territorial Cooperation Programme “Greece-Bulgaria 2007-2013” **Project Title: “Conservation and quality assurance of municipal water in the crossborder area”**  
**(Project acronym: “CIVILWATER”)**

<b>MINUTES</b> of the <b>CIVILWATER Project meeting</b>	<b>DATE</b>	<b>22<sup>nd</sup> May 2015</b>
	<b>TIME</b>	<b>10:30 – 18:00</b>
	<b>PLACE</b>	<b>Park Hotel Bachinovo, Blagoevgrad, Bulgaria</b>

On Friday 22/05/2015, the Project Meeting of the “CIVILWATER” Project took place at Park Hotel Bachinovo, Blagoevgrad, Bulgaria, with representatives of all PPs, LP – Decentralized Administration of Macedonia Thrace, PP2 – Club "Economika 2000", PP3 – Inter-Balkan Environment Center, PP4 - Municipality of Oraikastro and PP5 - Municipality of Blagoevgrad, as appeared in the attached participants’ list.

Mr. Iliya Velev, representative of PP5 – Municipality of Blagoevgrad, opened the meeting, welcoming the participants, while he addressed a short speech about the CIVILWATER project and wished a successful and fruitful meeting. The agenda of the meeting was presented and adopted, as following:

<b>AGENDA</b>	
<b>10:30 – 11:00</b>	<i><b>Registration and Welcome coffee</b></i>
11:00 – 11:15	Opening of the meeting and Welcome address Municipality of Blagoevgrad
11:55 – 12:30	Presentations of the Project implementation progress by each Project Partner
<b>12:30 – 14:30</b>	<i><b>Lunch break</b></i>
14:30 – 16:00	Future steps - all Project Partners

	<p>Discussion</p> <ul style="list-style-type: none"><li>• Financial progress</li><li>• Modifications</li><li>• Next meeting scheduling</li></ul> <p>- all Project Partners</p>
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### **Part A: Present actions of the partners for the project's implementation progress**

During Part A of the meeting the partners presented the actions they are involved and the implemented deliverables. All completed Actions were discussed, since the beginning of the project and up to date, with the active participation of all Project Partners. Also, the status of the procurements of the PP's was discussed. PP4 - Municipality of Oraiakastro reported about the successful supply and started testing of the equipment. Dr. G. Papadopoulos, representative of PP3 – Inter-Balkan Environment Center, presented the updated version of the official website of the project and made a simulation to visualize many of the features of the website. Towards this, specific actions will be taken by the partners of PP4. PP5 informed that the two procurement procedures for services and supply were successfully completed and the successful tenderers will be invited to sign contracts.

The presentations were performed by Mr. Nikos Vadolas for LP, by Mr. Spartak Keremidchiev for PP2, by Dr. George Papadopoulos for PP3, by Mr. Sotiris Karachalios for PP4 and by Mr. Hristo Dimitrov for PP5.

### **Part B: Future Steps**

During the second part of the meeting, Future Actions of the project were discussed. Specifically, Mr. Nikos Vadolas pointed out that all partners should accelerate the implementation of the project activities and make related payments.

At last, all partners were encouraged to use the website for their communication, data transfer, data upload etc. In that way, the website will serve all users to have access to all PPs relevant project information and will be a useful tool for the wide dissemination of project activities and outputs.

### **Part C: Discussion on financial progress, modifications and next meeting scheduling**

During the final part of the project meeting, financial issues and general project implementation issues were discussed.

## **Time schedule for the finalization of the project**

LP reminded the participants that the Managing Authority will not accept any time extension. The implementation of the project deliverables and the financial fulfillment should be completed until the 30<sup>th</sup> of September 2015.

## **Next project meeting schedule**

All project partners agreed to decide the date and place of the next project meeting by communication soon.

## **Closure of the Meeting**

PP5 made an overall summary of project's meeting and decisions, thanked all participants for their active involvement in the project and for their participation in this fruitful project meeting. Also thanked all participants for their continuous contribution and support to the project implementation and closed the meeting.

## **Attachments**

- 1) Meeting Agenda & Invitation
- 2) Participants' List
- 3) Photos
- 4) Presentation